# Vanessa Cruz

35 Nantha Way, Brookfield  
Victoria 3338  
0426 846 211  
[bautistavanessa11@yahoo.com](mailto:bautistavanessa11@yahoo.com)

[www.linkedin.com/in/vanessacruz11](http://www.linkedin.com/in/vanessacruz11)

[github.com/VanessaCruz11](https://github.com/VanessaCruz11)

## Career Objective

Seeking a position in Web Development requiring web programming skills in PHP and SQL gained from a degree in Information Technology and internship experience, helping technology companies deliver customer focused website.

## Soft Skills

* Positive Attitude
* Have creativity
* Able to learn new techniques quickly
* Strong time management skills
* Good customer service and communication skills

## Technical Skills

* Programming skills – Visual Basic, JAVA, Web Page Coding, Designing and Developing, Structured Query Language (SQL) Server, PHP, HTML, CSS, and JavaScript
* Website Platform – WordPress, Wix, and Prestashop
* Ability to repair, install and format operating system – Windows XP, Windows 2000, Windows Vista, Windows 7, 8, and 10
* Adobe Creative Suite Software – Adobe Photoshop, Dreamweaver, and Illustrator
* Microsoft Office Suite - Microsoft Word, PowerPoint, Excel, Visio, and Access

## Employment History

|  |  |
| --- | --- |
| August 2015 - Current | Aquagem Environment Pty Ltd - Graphic and Web Designer 8 Drum St Derrimut Victoria Australia  Website: <http://www.aquagemenvironment.com> |
| * Designing their website and developing graphic images and effects to achieve design goals * Performing routine updates, upgrades and overall maintenance of website * Creating and designing logo, banner, flyers and brochures * Working as part of a multi-disciplinary team of seven | |
| May 2016 - July 2016 | Pearson Assessment Services - Professional Marker Unit 4, 100 Station Street Nunawading Victoria Australia |
| * Marked high stakes examination in an online environment for NAPLAN (National Assessment Program – Literacy and Numeracy) and UK Marking exams * Applied a prescriptive marking model | |
| February 2014 - February 2016 | Nanjing Road, Chinese Cuisine - Cashier and Service Crew Woodgrove Shopping Center 533 - ­555 High Street Melton Victoria Australia |
| * Took payments and issued receipts from customers * Operated computerized cash register and handled cash and credit card transactions * Provided prompt, courteous, and accurate customer service * Processed refunds and exchanges while managing the cash drawer * Maintained clean and orderly checkout areas * Asked to train staff | |
| November 2007 - February 2008 | Department of Agrarian Reform - Office Staff and Data Entry Bagong Nayon, Baliuag Bulacan Philippines |
| * Managed and encoded of files and compiled records, as well as backup of important files. * Responsible for the proper filing, printing, photocopying, scanning and faxing of documents and backup of files * Sent of files to other department * Followed company’s standard procedures and safety policy | |

## Education

|  |  |
| --- | --- |
| **Bachelor of Information Technology - Major in Software Development** | |
| Melbourne Polytechnic | |
| February 2014 – December 2016 | 77 St Georges Rd, Preston Victoria Australia |
| **Bachelor of Science in Information Technology** | |
| Bulacan State University | |
| June 2010 – October 2012 | Bustos Bulacan Philippines |
| **Diploma of Computer Studies** | |
| Systems Technology Institute (STI) College Baliuag | |
| June 2006 – April 2008 | Baliuag Bulacan Philippines |

## Degree Related Projects

**April – October 2016**

**Web Developer and Designer (Group Project), MetroDerm Skin Care - Shopping Cart**

Website: [www.metrodermskincare.com/index.php](http://www.metrodermskincare.com/index.php)

**Responsibilities:**

* Analyzed and planned website project
* Created, designed and developed website and database, designed graphics and page layouts
* Demonstrated and received feedback about draft sites
* Developed skills and expertise in appropriate Adobe Photoshop and web design software including Prestashop
* Worked as part of a multi-disciplinary team of four

**September – November 2014**

**Web Developer and Designer (Group Project), PMSA Pest** **Management Solutions Australia Website Project**

Website: [www.pmsaustralia.com.au](http://www.pmsaustralia.com.au)

**Responsibilities:**

* Created, designed and developed website and database, designed graphics and page layouts
* Demonstrated and received feedback about draft sites
* Developed skills and expertise in appropriate software/programming languages including HTML, JavaScript, SQL, CSS, PHP, Adobe Dreamweaver and Photoshop
* Produced products that are user-friendly, effective and appealing
* Worked as part of a multi-disciplinary team of two

## Referees

**Name:                        Rosanna Balod**

**Position:**                    Training and Development Manager

**Company:**                  Aquagem Environment Pty Ltd

**Mobile Number:**         0415 717 255

**Email Address:**rcb@aquagemenvironment.com